

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Susan Jarzombek
First Name Middle Initial Last Name

Honoree's Job Title: Admin Secretary

Department: Tax Assessor Collector

Years of Service with the County: 21 Years

Why the Honoree is receiving a GEM Award including dates:

Susan has faced many challenges this year finding applicants and hiring new staff for the Tax Office. She pulls the applications for all applicants applying for Tax Office positions. She reads through all of the applications, contacts applicants to schedule their typing test plus the required Tax Office testing and sets up the interview times. She has even contacted applicants after 5:00 pm because they cannot take telephone calls at their current job. Susan is always very pleasant on the phone to the new hires walking them through the hiring process and getting final approval. Hiring new applicants has been extra challenging this year with all the staff changes in the current hiring environment.

Approved by elected official or department head on the 22nd day of July, 2022

Kenneth L. Mann
Signature of Elected Official
Or Department Head

KENNETH L. MANN
Printed Name