

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Tonya Smith
First Name Middle Initial Last Name

Honoree's Job Title: Jail Case Coordinator

Department: SO/Jail

Years of Service with the County: 24 years

Why the Honoree is receiving a GEM Award including dates:

Type reason here and make sure to include dates. Name above needs to be name in PeopleSoft.

In the months of March, April, and May 2015, Ms. Smith was instrumental in the process of implementation and coordination with a contract vendor as they offered a new inmate commissary system for the entire jail environment.

A hardware/software program was offered by the vendor that allows commissary to be purchased by inmates via a Kiosk system. Furthermore, the system provides processes for written communication from inmate to staff. Consequently, management welcomed this tool and facilitated the communications aspect by its inclusion as well.

In addition, Ms. Smith was crucial in the process of training jail staff to be familiar with the software to ensure buy-in and successful daily operations.

Approved by elected official or department head on the 9/8 day of September, 2013


Signature of Elected Official
Or Department Head

Terry Box
Printed Name

I recommend approval.