

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Richard Cass
First Name Middle Initial Last Name

Honoree's Job Title: Investigator

Department: Sheriff's Office

Years of Service with the County: 20

Why the Honoree is receiving a GEM Award including dates:

I am recommending Investigator Richard Cass for the Employee of the Month. Investigator Cass has been employed with the Sheriff's Office since 2005 and has been assigned to the Professional Standards Section as an investigator since April 2024. Investigator Cass has had an instrumental impact on filling open detention officer positions by hiring over 30 detention personnel to fill vacant positions in our detention center.

At the time of this nomination letter, the detention center has 11 open detention officer positions due to Investigator Cass's hard work and diligence.

In between conducting background and IA investigations, Investigator Cass has stepped up by taking on additional duties such as attending recruiting events where he single handily recruited multiple candidates for the position of Detention Officer. Investigator Cass is a valued team member within the Professional Standards Section and through his actions brings credit to himself and the Collin County Sheriff's Office.

Approved by elected official or department head on the 13th day of Jan, 2025

Jim Skinner
Signature of Elected Official
Or Department Head

Jim Skinner, Sheriff
Printed Name