

Collin County Going the **Extra Mile (GEM)** Recognition Form

Honoree's Name: Retta Saenz
First Name Middle Initial Last Name

Honoree's Job
Title: Detention Officer

Department: Classification

Years of Service with the County: 16

Why the Honoree is receiving a GEM Award including dates:

Over the weekend of November 24th thru November 26th Officer Saenz went above and beyond her job duties to assist Officer Burnett in the bonds department. Knowing that it was a holiday week and that Officer Burnett would come back to 5 days of work on Monday, she took it upon herself to assist Officer Burnett. She verified bonds and sent them to the correct courts, verified deposits, issued checks and processed over 50 bonds received in the mail from other counties.

Officer Saenz is a hard-working employee who does her job and helps others when she sees they might need assistance.

Approved by elected official or department head on
the

6th day of Dec, 2023

Jim Skinner
Signature of Elected Official
Or Department Head

Jim Skinner, Sheriff
Printed Name