

Collin County **Going the Extra Mile (GEM)** Recognition Form

Honoree's Name: Rebecca Zimmerman

First Name

Middle Initial

Last Name

Honoree's Job Title: Administrative Secretary

Department: Collin County Sheriff's Office

Years of Service with the County: 1

Why the Honoree is receiving a GEM Award including dates:

From June 6, 2020 to July 6, 2020 Administrative Secretary Becky Zimmerman assumed many of the duties of the Office Coordinator who was out of the office for medical reasons – while she continued to perform her own duties. Her willingness to familiarize herself with the responsibilities of the Office Coordinator and perform these at a high level resulted in a seamless work environment in the Administrative Section of the Sheriff's Office. During this time, Becky also worked on a large project with Purchasing, Budget, the Auditor's Office and internal staff to acquire riot gear (safety wear, ballistics weapons, shields, helmets, ammunition, etc.) for our Deputy Sheriffs. This project was made even more complex when county officials elected to seek to acquire this equipment from a multitude of different vendors. Becky's patience during this process and her ability to navigate the county bureaucracy has been invaluable and serves to increase the likelihood that the Sheriff's Office will be able to acquire this much-needed equipment as quickly as possible.

Approved by elected official or department head on the

20th

day of

July

, 20 20



Signature of Elected Official
Or Department Head

Jim Skinner

Printed Name