

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Raylene Hoxey

Honoree's Job Title: Criminal Justice Information Specialist

Department: Warrants & Records

Years of Service with the County: 14

Why the Honoree is receiving a GEM Award including dates:

I would like to nominate CJIS Clerk, Raylene Hoxey for a GEM award.

Raylene is the go-to person for B-shift due to her tenure and experience here. She's built great working relationships with our jail staff and individuals in other departments to help in her role of processing warrants for our agency.

Raylene is reliable and is always willing to help cover shifts or assist wherever else she is needed. She has volunteered the last 2 years to do the presentation put on for the Citizen's Police Academy to demonstrate some of the tasks our department is responsible for. She has also volunteered to train the majority of the new employees to this department for many years.

Her experience and reliability is an asset to our department and should be recognized.

Approved by elected official or department head on the 23 day of Sept, 20 19



Signature of Elected Official
or Department Head

Jim Skinner, Sheriff

Printed Name