

# Collin County

## Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Greer, Kyle

Honoree's Job Title: Transfer Deputy

Department: Sheriff's Office / Admissions/Release

Years of Service with the County: 6 years

Why the Honoree is receiving a GEM Award including dates: February 2, 2018

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On February 02, 2018, I received an e-mail on Kyle Greer from Leticia Gibbs Unit Supervisor in Probation. Please see attached e-mail. Deputy Kyle Greer is always willing to help others and this is what he has been doing since coming to Admissions / Release in 2017. He works very closely with Probation in making sure all forms are filled out properly by the inmates and scanned back in a timely manner. He comes in early to help with inmates going to Dallas County on Tuesday and inmates being transferred to TDC on Thursdays. In addition to this he also works with the Auxiliary Court staff to make sure things go smoothly in Felony Plea Court days on Monday, Wednesday and Fridays of each week. So here is to a great employee for going the extra mile.

Approved by elected official or department head on the 26 day of Feb, 2018



Signature of Elected Official  
or Department Head



Printed Name

I concur  
Great Job!

Jim  
2/22/18

I agree  
Fwd to Sheriff Skinner  
2/23/18 CP

**To:** David Crossland  
**Subject:** Kyle Greer

Good Morning Lt. Crossland,

I just wanted to pass on to you how helpful Officer Greer has been in assisting Court officers with jail pleas. When the jail plea list comes out, he takes the initiative to obtain the data packets from inmates without being asked. He forwards the information as soon as he receives it. This is very helpful to our staff as it does take time to generate all the necessary paperwork for each inmate. I was also told that if he becomes aware of a problem he reaches out to CSCD so it can be dealt with before the pleas begin.

Collin County Sheriff's office is very lucky to have a person like Officer Greer who cares about his job and sees the value in teamwork.

Thank you,

Leticia Gibbs  
Unit Supervisor  
Collin County CSCD  
(972) 548-3681  
[lgibbs@co.collin.tx.us](mailto:lgibbs@co.collin.tx.us)