

# Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Jennifer Baxter  
First Name Middle Initial Last Name

Honoree's Job Title: Office Coordinator

Department: Collin County Sheriff's Office

Years of Service with the County: 17

Why the Honoree is receiving a GEM Award including dates:

In its regular 2023 session, the 88th legislature passed SB 1445, which introduced significant reforms to Texas law enforcement policies, particularly concerning misconduct investigations, hiring procedures, personnel files, and medical and psychological evaluations of officers. In response, the Texas Commission on Law Enforcement (TCOLE) adopted several model policies to guide law enforcement agencies in implementing these changes.

Supervisors and staff in PSS have been diligently working with TCOLE for many months to ensure CCSO is in compliance with this new legislation. During this time, Jennifer Baxter and Becky Zimmerman have spent many hours assisting PSS on new policies, procedures, and reviewing employee personnel files – while also performing their assigned duties. Their work has included the creation of both departmental and individual personnel files, as well as verifying that all required documentation is correctly filed and accessible.

The contributions of these employees reflect a strong commitment to excellence and accountability, and their efforts greatly enhance our operational readiness and professionalism.

Approved by elected official or department head on the 20 day of May, 2025

  
Signature of Elected Official  
Or Department Head

Jim Skinner  
Printed Name