

Collin County

Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Janice Stewart

Honoree's Job Title: Criminal Justice Information Specialist

Department: Sheriff's Office

Years of Service with the County: 10 Years

RECEIVED
11 JAN 19 AM 10:06
HUMAN RESOURCES

Why the Honoree is receiving a GEM Award including dates:

SEE ATTACHED DOCUMENTATION

Approved by elected official or department head on the 14 day of JAN, 2011



Signature of Elected Official
or Department Head

TERRY BOX

Printed Name



COLLIN COUNTY

OFFICE OF THE SHERIFF
4300 Community Avenue
McKinney, TX 75071

Terry G. Box, Sheriff

Date: January 11, 2011

To: Major Pam Palmisano

From: Tonya Smith, Records Manager

Re: GEM Award

I would like to recommend each one of the following individuals for a GEM Award for the assistance they provided during the Odyssey Go-Live.

Janis Stewart
Raylene Wisby
Blanca Whitley
Sue Blakemore
Chris Humble
Donna Gilmore
Mary Gray
Teresa Campbell

Each of the above listed individuals worked over their normal work hours, without being asked to, and assisted me with all pre go-live tasks that needed to be completed before we could go-live. These tasks included completing all of the data entry that had been manually done during 11/30/10 to 12/03/10, entering all of the free standing warrants that were not converted (226 Warrants) into Odyssey, and completing the backlog of jail work.

Each one of these individuals took a self motivated approach and went above and beyond to do what needed to be done to ensure that the conversion process was completed in a timely manner to ensure the system was updated correctly and eliminating the possibility of false arrest. The assistance that these individuals provided during this transition period was a tremendous help and without their assistance and dedicated work ethic the transition process would not have gone so smoothly.

Recommend Approval
Brewster 1/12/11