

Collin County **Going the Extra Mile (GEM) Recognition Form**

Honoree's Name: Elizabeth James

Honoree's Job Title: **Detention Officer**

Department: Court Holding Facility

Years of Service with the County: 1 Year 3 Months

Why the Honoree is receiving a GEM Award including dates:

Officer James transferred to the Court Holding Facility in 2020. Since being transferred, Officer James has proven herself dependable and hard working. James works well with the staff already in place and now steps to the front as a leader.

Officer James is known to take charge to accomplish daily task in a timely manner. James assist others making sure routine daily activities are completed on time or ahead of schedule. James is proven herself able to handle inmates both inside the court room and on transports. Officer James works well with medical personnel around the Metroplex assisting with making sure appointments are made on time.

Officer James takes initiative by contacting housing supervisors on a normal basis to cover shifts during weekends. She has recently volunteered to participate in the new peer support group. Officer James would make a good FTO or supervisor in the future, she performs beyond her years of experience.

Approved by elected official or department head on the 5th day of Nov, 2020

Jim Skinner
Signature of Elected Official
Or Department Head

Jim Skinner
Printed Name