

Collin County **Going the Extra Mile (GEM) Recognition Form**

Honoree's Name: Donald Dyer

Honoree's Job Title: Detention Sergeant

Department: Admissions/Release at the Collin County Detention facility

Years of Service with the County: 10 years

Why the Honoree is receiving a GEM Award including dates:

On July 24, 2018 Sergeant Donald Dyer was issued a special project timing and documenting all the different processes that happen during the Admissions and Release process. Sergeant Dyer accepted this responsibility knowing that he had to maintain his normal assigned duties as well as supervise his subordinate staff while working on this project.

To conduct this task Sergeant Dyer had to time every individual section of every position for 10 total inmates, for example the admissions process has 6 separate sections that had to be timed each section 1 at a time for 10 inmates.

No specific date was issued for Sergeant Dyer to complete this, but he was asked to do this as quickly as possible. Sergeant Dyer completed the project to the exact specifications requested and was able to complete it within two weeks, a much shorter time frame than what had been anticipated.

Approved by elected official or department head on the

28th day of Aug, 20 18


Signature of Elected Official
Or Department Head

Jim Skinner
Printed Name