

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Barbara Alvarez
First Name Middle Initial Last Name

Honoree's Job Title: Secretary

Department: Sheriff's Office - Detention Services

Years of Service with the County: 2

Why the Honoree is receiving a GEM Award including dates:

Secretary Barbara Alvarez is assigned to the services division for the Collin County Sheriff's Office – Detention Facility. Secretary Alvarez recently volunteered her time and experience as a bi-lingual employee for the Sheriff's Office in an effort to assist the public involving operations within the detention facility. Secretary Alvarez worked with supervision of the services division to rewrite and translate the public information posted in the detention lobby for visitors of the detention facility. Secretary Alvarez also verbally translated the public information on the Sheriff's Office automated phone system to assist the public using this system. Secretary Alvarez volunteered her time and experience to provide prudent information to the public in an additional language while completing all of her assigned duties. The Office of the Sheriff greatly appreciate the efforts of Secretary Barbara Alvarez and her exemplary customer service.

Approved by elected official or department head on the 8th day of Sept, 2023

Jim Skinner
Signature of Elected Official
Or Department Head

Jim Skinner
Printed Name