

# Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Ariel Sanchez

Honoree's Job Title: Criminal Justice Information Specialist

Department: Warrants & Records

Years of Service with the County: 2

Why the Honoree is receiving a GEM Award including dates:

---

Ariel is always willing to help whether it be covering extra shifts, helping with our Open Records workload or helping our CEU Investigators with special assignments on their tasks. No matter what is asked of her, Ariel is always willing to do it and she's not afraid to go above and beyond if she identifies an area for improvement.

She has volunteered to add to her regular duties by taking on a handful of special projects to help out in the department. She is incredibly detail oriented and, thus, has been tasked with helping maintain our stats and graphs we use for monthly statistical reporting to budget. In addition, she volunteered to maintain the fax inbox for the department to help cut down on mistakes and oversight. Lastly, she most recently stepped up to train one of our new employees. The normal workload in this department is a lot on a good day, so stepping up to help train while still fulfilling your own position is a huge undertaking.

With only 8 warrant clerks available to cover shifts 24/7, we're constantly struggling to maintain coverage. Requests are sent out often for volunteers to help cover extra shifts when someone is out and Ariel is always one of the first to step up and help cover shifts. She has often rearranged her schedule and even worked through her off days to help maintain coverage.

Ariel is thorough in her work and is absolutely an asset to this department.

Approved by elected official or department head on the 9 day of June, 2021

  
Signature of Elected Official  
or Department Head

  
Printed Name