

## Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Garcia      First Name      Middle Initial      Last Name  
Andres

Honoree's Job Title: Detention Officer

Department: Jail Operations - Classification

Years of Service with the County: 5 Years

Why the Honoree is receiving a GEM Award including dates:

Officer Garcia shows tremendous leadership and drive to complete any task assigned to him. Officer Garcia is assigned as a Classification Officer in Support Services. Below is a synopsis of some tasks cited by his peers and supervisors as being worthy of recognition. (1) Officer Garcia has fielded hundreds of calls from the courts and clerks offices requesting a TRN be submitted to the state, corrected on Odyssey or corrected on the state website. This responsibility used to fall on a Lieutenant. Officer Garcia is our go to officer when a TRN or a set of fingerprints has to be taken manually. (2) As a Bonds Officer, Officer Garcia covers for Officer Burnett when she is out of the office. Officer Garcia reviews bonds from the day before, corrects bonds if needed, sends bonds to their appropriate locations, and ensures all monies are accounted for in a timely manner. (3) As an Arraignment Officer, Officer Garcia's knowledge with the duties required of this position are impressive. Officer Garcia has gained the respect of several magistrates due to his quick and accurate responses to requested information. Officer Garcia is a true team player. His knowledge is diverse and he has never complained about any task assigned. Officer Garcia is often the first to volunteer when help is needed within any area of the Detention Facility.

Approved by elected official or department head on the

19th day of Jan, 2024

Jim Skinner  
Signature of Elected Official  
Or Department Head

Jim Skinner, Sheriff  
Printed Name