

## Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Sara Hoglund  
First Name Middle Initial Last Name

Honoree's Job  
Title: Sr. Buyer

Department: Purchasing

Years of Service with the  
County: 22 years

Why the Honoree is receiving a GEM Award including dates:

Sara is always eager to assist whenever assistance is needed, regardless of whether it is a part of her normal job duties. Examples can be demonstrated during the following occurrences:

- Although Sara has many ongoing projects, she does not hesitate to volunteer to assist wherever help is needed. Sara acted as a team lead for Healthcare during contact tracing due to the COVID-19 pandemic, she provides Purchasing training during the HR New Hire Orientation every week, and assists with the processing of other assignments when needed and regardless of the complexity. Sara also acts as a backup for the Munis system and PCard program regularly.
- As a goal, Sara repeatedly expands her job knowledge by increasing her workforce development knowledge keeping up with new statutory requirements and emerging trends. Sara is also holds the position of Professional Development Chair with the Public Purchasing Association of North Central Texas (PPANCT).
- Sara always provides great customer service to her internal and external customers, and always does it with a smile.

Approved by elected official or department head  
on the

15 day of September, 20 20

  
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Signature of Elected Official  
Or Department Head

Michalyn Rains, Purchasing Agent  
Printed Name