

Collin County
Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Sara Hoglund
First Name Middle Initial Last Name

Honoree's Job Title: Senior Buyer

Department: Purchasing

Years of Service with the County: 20 years

Why the Honoree is receiving a GEM Award including dates:

In December 2018 during some unforeseen circumstances, Sara assumed multiple responsibilities related to administration of the p-card program, and assisted Purchasing Agent to follow up and complete multiple projects started but not yet completed by others. Sara willingly accepts additional responsibilities and tasks on a regular basis, all the while, completing her own workload. Sara carries out all duties assigned to her with a smile on her face and in a professional manner. Sara's above and beyond assistance during this time was invaluable, she is truly an asset to the Purchasing Department, therefore I am recommending her for a GEM award.

Approved by elected official or department head on the 5 day of March, 20 19



Signature of Elected Official
Or Department Head

Michalyn Rains

Printed Name