

Collin County

Going the Extra Mile (GEM) Recognition Form

Honoree's Name:	Hunter	Alley
	First Name	Middle Initial
		Last Name
Honoree's Job Title:	Senior Buyer	
Department:	Purchasing	
Years of Service with the County:	Six	

Why the Honoree is receiving a GEM Award including dates:

Hunter is a leader on the Purchasing team, consistently demonstrating a strong work ethic and proactive approach to process improvement. This year, his most significant achievement was his self-initiated creation of a new project tracking system. Applying his construction coursework, he developed a document that streamlined project management for all Senior Buyers, which the team has now formally adopted to increase efficiency.

His excellent communication skills are a model for the department. Hunter is highly effective in all interactions with internal and external partners, consistently providing clear and concise responses. This was notably recognized when his manager adopted several of his email formats as departmental templates for common tasks.

Hunter's independent contributions go beyond assigned work. He proactively developed and continues to use a "Request for Financial Review" document and a "Best and Final Offer (BAFO) Request to Selected Vendors," which have also been consistently adopted by other buyers.

Approved by elected official or department head on the 17 day of Sept. ,20 25

DocuSigned by:



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Signature of Elected Official
Or Department Head

Michelle Charnoski

Printed Name