

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Thresa Owen

Honoree's Job Title: Administrative Assistant

Department: Juvenile Probation

Years of Service with the County: 18

Why the Honoree is receiving a GEM Award including dates:

During our move to the new building, we had enough inactive files to put into 12 4-drawer file cabinets. Those files were packed, unpacked, refiled and organized for the most part by Thresa Owen. This was in addition to her packing and unpacking her own work station items. One of our administrative assistants was out on medical leave during this time. Ms. Owen did have some help from others on occasion but she took the initiative and made sure it was done. (June 6-10, & August 9, 2011)

Approved by elected official or department head on the 10 day of Aug, 2011



Signature of Elected Official
or Department Head

Joe Scott

Printed Name