

# Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Laura L. Green

**Honoree's Job Title:** Administrative Secretary

**Department:** Juvenile Probation Department

Years of Service with the County: 18

**Why the Honoree is receiving a GEM Award including dates:**

Prior and during the state audit for the detention facility which was conducted July 30 – August 3, 2018, Laura took on several additional responsibilities. This includes but is not limited to creating a spreadsheet for all new / old radios, batteries and charging stations for the Detention Center that will be used during our county yearly audit. She coordinated with Commander Palmisano at CCSO in regards to collecting all of the old radios and supplies. Laura also took the initiative to assist the PREA Coordinator/Assistant Superintendent in creating a new Pre-Admissions form and updating the medical form for the State audit. By doing so, the Detention Center is in compliance with the state.

Approved by elected official or department head on the **September** **day of** **27** **,20** **18**

*J. Lynn Dault*

**Signature of Elected Official  
Or Department Head**

H. LYNN HADNOT

**Printed Name**