

# Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Brenda Smith  
First Name Middle Initial Last Name

Honoree's Job  
Title: Secretary

Department: Juvenile Probation

Years of Service with the County: <1year

Why the Honoree is receiving a GEM Award including dates:

In May 2022, Brenda volunteered to help Officer Chris Sutton with preparing/mailing of victim impact statements. Brenda has helped Chris prepare and mail over 300 victim impact statements since May. Brenda continues to help Chris to this day and does so in addition to her normal every day duties.

Approved by elected official or department head on  
the

12th day of Oct. 2022



Signature of Elected Official  
Or Department Head

H. Lynn Hadnot

Printed Name

## **Brad Boatman**

---

**From:** Chris Sutton  
**Sent:** Wednesday, October 12, 2022 11:12 AM  
**To:** Brad Boatman  
**Subject:** GEM Recommendation for Brenda

Brad,

Since May, Brenda has been instrumental in assisting this officer with the preparation and mailing of over 300 victim impact packets. Please consider nominating Brenda for a GEM award.

Christine Sutton, JPO  
Victim Assistance Coordinator  
Collin County Juvenile Probation  
900 E. Park Blvd., Ste.# 210  
Plano, TX 75074

**Direct Line: (972) 881-3059**  
**Main Line: (972) 881-3050 ext. 3059**  
**Hours: M – F; 8a – 5p**  
Fax: (972) 881-3120  
**csutton@co.collin.tx.us**