

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Brenda Smith
First Name Middle Initial Last Name

Honoree's Job
Title: Secretary

Department: Juvenile Probation

Years of Service with the County: <1year

Why the Honoree is receiving a GEM Award including dates:

In May 2022, Brenda volunteered to help Officer Chris Sutton with preparing/mailing of victim impact statements. Brenda has helped Chris prepare and mail over 300 victim impact statements since May. Brenda continues to help Chris to this day and does so in addition to her normal every day duties.

Approved by elected official or department head on the 12th day of Oct. 2022



Signature of Elected Official
Or Department Head

H. Lynn Hadnot

Printed Name

Brad Boatman

From: Chris Sutton
Sent: Wednesday, October 12, 2022 11:12 AM
To: Brad Boatman
Subject: GEM Recommendation for Brenda

Brad,

Since May, Brenda has been instrumental in assisting this officer with the preparation and mailing of over 300 victim impact packets. Please consider nominating Brenda for a GEM award.

Christine Sutton, JPO
Victim Assistance Coordinator
Collin County Juvenile Probation
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Plano, TX 75074
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