

Collin County Going the **Extra Mile (GEM)** Recognition Form

Honoree's Name: Andrea Martinez

Honoree's Job Title: Legal Clerk 2

Department: Justice Court Pct. 3

Years of Service with the County: 4

Why the Honoree is receiving a GEM Award including dates:

Legal Clerk 2 Andrea Martinez is an asset to the Justice Court 3 and Collin County. She
has many duties, including: Floor Supervisor, Clerk, and Lead Trainer. She works tirelessly

to ensure the office operates efficiently. Recently, our office hired two new clerks. Andrea,
along with her other duties, has been working diligently to train both of the new clerks.

It is not common for a trainer to be responsible for two trainees at the same time, however;
training for both clerks is progressing very well. Her commitment to detail will ensure both
clerks will be successful. Andrea is a fantastic supervisor and trainer and this award is
well-deserved.

Approved by elected official or department head on the 6 day of April, 2023



Signature of Elected Official
or Department Head

Judge Mike Missibline, JP3

Printed Name