

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Paul Garrison

First Name

Middle Initial

Last Name

Honoree's Job

Title: ERMS Specialist

Department: IT/Records

Years of Service with the County: 20

Why the Honoree is receiving a GEM Award including dates:

Paul has always gone above and beyond on any project that he is working on. He is vocal in how much he enjoys working with Laserfiche Forms and is always looking into ways to better convert manual processes and understand the inner works of this product so that he can provide the very best end result to our departments/customers. When COVID-19 crisis began, he was instrumental in the development and implementation of the COVID Case Tracking Form. He spent numerous hours a day for weeks being available at all hours to ensure that this process was available and reliable. He was diligent in his efforts and proved to be an outstanding team player as always. He worked closely with others in IT to minimize the time the form had to be down for improvements, even working through the evening/night so that it would be available for Healthcare and other teams the next day. He was able to utilize his knowledge of Laserfiche Forms to provide suggestions and ideas that helped to improve the efficiency of this automation project. During this time, he was still working in the office during daytime hours as well and then would go home to then log back in to continue to work. Paul continues to be an outstanding employee and I want to nominate him for this GEM award. Going the Extra Mile is just what he does normally, and it

is great to get this opportunity to reward him accordingly for this effort. Thanks for your consideration.

Approved by elected official or department head on
the

16 day of Sep, 2020

Caren R. Skipworth

Signature of Elected Official

Or Department Head

Caren Skipworth

Printed Name