

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Kathy Peterson
First Name Middle Initial Last Name

Honoree's Job Title: I.T. Assistant

Department: Information Technology

Years of Service with the County: 16

Why the Honoree is receiving a GEM Award including dates:

- 1) I would like to nominate Kathy for going above & beyond on helping others from I.T. Staff, I.T. Managers, and all the other departments and with a positive & friendly attitude.
- 2) Staying over if needed to make sure that any hot requisitions have been entered.
- 3) Driving to picking up meals for the Business Meeting that many time are last minute meetings.
- 4) Making sure we have department snacks from picking them up at Sam's and bringing them back to the department, collecting the money to buy the snack to taking in the change and making dollars and if short she will even drop a few dollars in to complete.
- 5) Kathy makes sure that on the Holidays; we have the office decorated and initiate sign in sheet to coordinate the food with all employees and makes everyone feel welcomed.
- 6) Kathy has been at the top of her pay grade for more than a couple of years without a raise, and continues to keep doing a great job with a smile on her face.
- 7) With the new Munis System installed, Kathy has learned/entered all requisitions and entering the new FY2019 requisitions maintenance on her own, plus her other task.
- 8) Some may see this as minuet duties compared to the higher ranked duties of others, but in all reality the task that Kathy takes on adds up to the main center point of the department. Kathy is very dependable here in the IT department. She is one that you can count on for any task. What would we would do without Kathy!

Approved by elected official or department head on the 23 day of Aug, 20 18

Caren R. Skipworth

Signature of Elected Official
Or Department Head

Caren R. Skipworth

Printed Name

strength of need