

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Zonia Minjares

Honoree's Job Title: Senior Admin.

Department: District Clerk's Office

Years of Service with the County: 5Y

Why the Honoree is receiving a GEM Award including dates:

Zonia is always finding ways to accommodate the needs and request of our employees.

She goes above and beyond to ensure that office moral is good and the staff is happy. She develops and implements team building and motivational activities throughout the year.

She is self-driven and always assists her co-workers in a positive and professional manner. She maintains meticulous records of procedural changes, legislative changes, fee schedules and on-line information to better serve our staff for training purposes and the public with accurate up to date information.

Approved by elected official or department head on the 23rd day of August 2018


Signature of Elected Official

or Department Head

Lynne Finley
Printed Name