

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Tiffany Baker

Honoree's Job Title: Accounting Tech

Department: District Clerk's Office

Years of Service with the County: 11 months

Why the Honoree is receiving a GEM Award including dates:

Tiffany started with the District Clerk's office on 10/21/2019. She had only been in the finance Department a little over 3 months when Covid-19 first started. She worked closely with the Auditor's office to ensure the weekly and monthly reports were processed in a timely manner due to being short staffed. She was instrumental with the new process of the District Clerk's Office sending funds to the Auditor and Treasurer's offices via electronic fund transfer. She always had an upbeat attitude, and willing to help where needed when we were short employees in the office during the pandemic. She ensured that the office was stocked with sanitizer and cleaning products to ensure the safety of the employees.

Approved by elected official or department head on the 24th day of September, 2020



Signature of Elected Official
or Department Head

Lynne Finley

Printed Name