

Collin County Going the Extra Mile (GEM) Recognition Form

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HUMAN RESOURCES

Honoree's Name: Suzanne Davis
First Name Middle Initial Last Name

Honoree's Job Title: Deputy District Clerk II

Department: District Clerk's Office

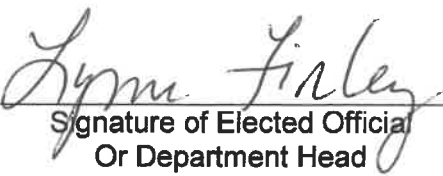
Years of Service with the County: 26

Why the Honoree is receiving a GEM Award including dates:

Suzanne Davis has worked in the District Clerk's office for 26 years (that alone should be worth a GEM award). Suzanne has been working with the Collin County Sheriff's Office Warrants and Bond divisions to clean up outstanding warrants and old bonds. By participating in this process, Suzanne has helped our office close out old active warrants. Also she was able to send out cash bond letters on older cases which enable the office to release old monies in the registry of the court.

Suzanne also attends the monthly Bail Bond Board meetings and keeps the District Clerk, Lynne Finley, updated on any changes or concerns with the bonding companies. Her knowledge of bonds and the bond procedure was displayed when she was asked her feedback on the new bond forms that the Sheriff's office has updated and implemented this year. Suzanne is an asset to the Collin County District Clerk's Criminal Department, and we feel she should be recognized for all her hard work and her willingness to go above and beyond the duties of her job.

Approved by elected official or department head on the 13th day of July, 20 17



Signature of Elected Official
Or Department Head



Printed Name