

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Selene Hernandez

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| <u>First Name</u> | <u>Middle Initial</u> | <u>Last Name</u> |
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Honoree's Job Title: Deputy Clerk II

Department: District Clerk's Office

Years of Service with the County: 1 year 11 months

Why the Honoree is receiving a GEM Award including dates:

I would like to recognize Selene Hernandez for the extraordinary work she does in our office on a daily basis. Selene continuously maintains her status as the most productive clerk by regularly accepting an exceptionally high number of filings and answering a large number of phone calls, all while maintaining a low error rate. Month after month Selene accepts more new petitions and more efilings than any other clerk in the office. Selene is also the backup tax clerk and helps maintain that load on top of her regular duties. Selene was recently moved from a family only court to a civil/family court and jumped head first into the civil filings without concern. It has been noticed on several occasions that more difficult filings will sit in the queue, being waited out to see who will work it, and Selene is always one of the first ones to jump in and work them. She never shies away from unfamiliar filings and accepts any and all tasks that her supervisor requests of her with no complaints and a positive attitude. Selene's team work and positive attitude are a great asset to the District Clerk's Office.

Approved by elected official or department head on the

29th day of Sep, 2025

**Signature of Elected Official
Or Department Head**

Printed Name