

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Lauren Moncier

Honoree's Job Title: Deputy District Clerk II

Department: District Clerk's Office

Years of Service with the County: 8yrs.

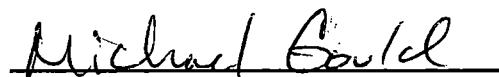
Why the Honoree is receiving a GEM Award including dates:

Lauren Moncier, is the specialized Expunction Clerk II for the District Clerk's Office. Since coming into the position, Lauren has played a key part in working with all the involved departments so there is a constant open line of communication between all parties. Over the years, expunctions in general, have increased especially with the Initiative Program implemented by the District Attorney Office. As the filings, increased Lauren utilized her organizational skills and created/perfected a working system to help ensure all proceedings follow statutory guidelines for notices, etc. Her system provides an up to date view of her caseload, allows her to anticipate deadlines, maintain files by order of the destruction dates, and allows approved staff to check files daily. To date, Lauren has processed an estimated 547 Petitions for Expunction and sent/mailed out nearly 15,323 Notices/Orders to the appropriate parties/entities. She has not had a single return or complaint since taking over expunctions and keeps management informed of any updates. Lauren has been with the District Clerk's Office for 8 years and continues to be a valuable employee to this office.

Approved by elected official or department head on the 28th day of November, 2023 _____



Signature of Elected Official
or Department Head



Printed Name