

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Lane St. Clair
First Name Middle Initial Last Name

Honoree's Job Title: Civil Family Clerk II

Department: District Clerk's Office

Years of Service with the County: 2 years

Why the Honoree is receiving a GEM Award including dates:

Recently, Lane was asked to start assisting at the front counter – a new responsibility he took on without any
hesitation and quickly learned the responsibilities of a Front Counter Clerk. Even though he had only worked the
front counter a few times, he processed a complex Application for Protective Order – an especially detailed and
time consuming task that requires a high level of accuracy. Lane completed it without errors and/or the need for
supervision. This shows a strong grasp of both front counter duties and Clerk II responsibilities. Lane's leadership
qualities go beyond the desk. During a recent medical emergency in the lobby, he used his prior EMT training to
calmly assist an unconscious customer until the paramedics arrived, showing composure and care in a high-stress
situation. His quick thinking, calm demeanor, and willingness to take initiative made a real difference in a very
stressful moment. Lane is quiet leader and dependable team player. He bring a positive attitude to the office each
day and is always ready to support co-workers and serve the public. We are grateful to have him on the team.

Approved by elected official or department head on the 26th day of Sept., 20 25



Signature of Elected Official
Or Department Head

Michael Gould

Printed Name