

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Lana Sikes First Name Middle Initial Last Name

Honoree's Job Title: Deputy District Clerk I

Department: District Clerks Office

Years of Service with the County: 6 Months

Why the Honoree is receiving a GEM Award including dates:

Lana Sikes has gone the extra mile in her short time as a Deputy District Clerk I. Lana is always willing to assist her coworkers even when she is overwhelmed with her own job duties at the front counter. Within her first few months of employment with the DC office, she found herself in a position of being the only front counter clerk for quite some time. Although this was challenging more days than not, Lana never quit and maintained a "Can Do" attitude the entire time. Lana went head first and took on all the responsibilities for front counter to ensure deadlines were met, mail was processed timely and kept her supervisor informed of any potential issues for the office. Lana continues to be very mindful of her work and recently was able to correctly identify an issue with an older Decree of Divorce that needed to be corrected in the system. With all that has challenged Lana, she continues to want to learn and do more for the office. It is a real pleasure to have Lana as a part of the DC office.

Approved by elected official or department head on the 27th day of April, 2022


Signature of Elected Official
Or Department Head

Signature of Elected Official
Or Department Head

Lynne Finley
Printed Name