

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Lara Jaramillo

Honoree's Job Title: Legal Secretary II

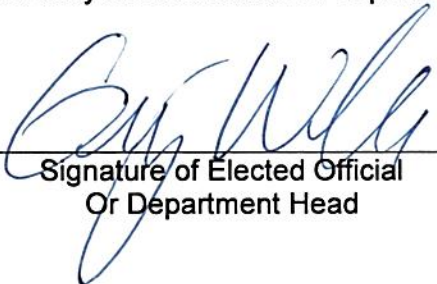
Department: District Attorney

Years of Service with the County: 15 years

Why the Honoree is receiving a GEM Award including dates:

Lara Jaramillo stepped up and took on two additional parts of the business process for expunctions that were previously handled by the expunctions attorney. She took on the additional expunction tasks with a minimum of additional training and has performed them admirably. Additionally, she has been working with the records division to identify expunction-related problems in the Laserfiche records management system. The Laserfiche issues are particularly difficult because it is an evolving system, with little training available, and there are competing pressures involved of properly expunging what must be expunged while preserving other county records.

Approved by elected official or department head on the 28 day of Sept., 2018.



Signature of Elected Official
Or Department Head

Greg Willis
Printed Name