

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Erin Fontenot

Honoree's Job Title: Legal Secretary II

Department: District Attorney

Years of Service with the County: 5 years

Why the Honoree is receiving a GEM Award including dates:

In September 2018, Erin helped the Misdemeanor Intake Division build case files related to the high volume of filings they received from law enforcement agencies. She steps in to help anywhere she is needed in the office.

Erin is also an integral part of the success of Kids in Court. She volunteers her time in the evening to organize and attend Kids in Court. Erin is very structured, and insures that the evening is a success for the kids. While others may not notice the little things she does, they are important. She makes signs (that include pictures) so that items are easily and quickly accessible by adults and kids alike during their time in Kids in Court.

Erin provides a welcoming environment for kids who are visiting the Crimes Against Children Division. She keeps the interview rooms clean and stocked with stuffed animals. She decorates the area around the division during the holidays, so that child victims are entering a relaxed setting.

Erin promotes a positive rapport in the Crimes Against Children Division, which helps build team spirit. She organizes special events for her team members. Overall, Erin makes efforts each day to ensure that her work is done well and the workplace is an environment in which others appreciate.

Approved by elected official or department head on the 27 day of Sept., 2018.



Signature of Elected Official
Or Department Head

Greg Willis
Printed Name