

Collin County

Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Coline Wood

Honoree's Job Title: Legal Secretary II

Department: District Attorney

Years of Service with the County: 12 years

Why the Honoree is receiving a GEM Award including dates:

From May – September 2018, Coline reviewed thousands of surety bonds that were pending in Collin County. The result of this review is that she found multiple bonds that needed to be discharged, multiple cases that needed to be set, and multiple cases that needed bond forfeitures.

In March of 2018, Coline finished up a year-long project in which she worked with the JP Courts to get old surety bonds discharged. All of this while sustaining the normal bond forfeiture work load in the county and covering for a partially vacant position. Coline is a team player, always making time to help other employees with questions or projects. Bonding companies, attorneys and Collin County employees rely on her to answer their bond questions and handle their bond forfeiture issues. She is always receiving compliments from attorneys and bonding companies for her professionalism, helpfulness, and efficiency.

Approved by elected official or department head on the 28 day of Sept., 2018.



Signature of Elected Official
Or Department Head

Greg Willis
Printed Name