

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Valerie Miller

Honoree's Job Title: Legal Secretary II

Department: District Attorney

Years of Service with the County: 21

Why the Honoree is receiving a GEM Award including dates:

With the implementation of the Foray software, law enforcement agencies have the ability to submit cases to our office 24 hours a day, 7 days a week. This accessibility means that our case intake can at times be monumental. The Grand Jury secretarial team has stepped up to make sure that their division continues to run smoothly. They support the attorneys by processing intake, preparing indictments and scheduling dockets all while learning to navigate the new software. Valerie worked many hours of overtime to help manage the influx of new cases. Her knowledge and experience have been a valuable asset during the transition.

Approved by elected official or department head on the 18th day of Sept, 2022



Signature of Elected Official
or Department Head

Greg Willis
Printed Name