

Collin County

Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Nancy Lloyd

Honoree's Job Title: Legal Secretary

Department: District Attorney

Years of Service with the County: 16

Why the Honoree is receiving a GEM Award including dates:

Over the past several months, in addition to her regular duties, Nancy Lloyd cleaned out our entire CPS case storage room, organized the disposed CPS cases with connected criminal cases and sent them to Records. This was a huge undertaking involving several hundred cases. By completing this project, Nancy created additional office space and streamlined our disposed cases process.

In addition, Nancy continued to improve the digital case file system for organizing our documents and records on CPS cases, thus stream-lining the dissemination process for discovery and trial exhibits. Nancy's diligent work and efforts continue to benefit our division, as well as the Attorneys, CASAs and CPS workers with whom we routinely work.

Approved by elected official or department head on the 30th day of September 2022



Signature of Elected Official
or Department Head



Printed Name