

Collin County

Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Abigail Gutierrez

Honoree's Job Title: Legal Secretary I

Department: District Attorney

Years of Service with the County: 9

Why the Honoree is receiving a GEM Award including dates:

Abby has exceeded expectations in the misdemeanor intake division and in her responsibilities as misdemeanor trial team secretary. Even when Abby moved to the misdemeanor trial team, she was still doing part time intake. With the implementation of the Foray software, Law Enforcement agencies have the ability to submit cases to our office 24 hours a day, 7 days a week. This accessibility means that our case intake can at times be monumental. For the misdemeanor intake team, Abby was asked to dig deeper and enter as many cases as she could. She never complained and went above and beyond by entering 20 plus cases a day plus other duties. The reduction in backlog was a team goal and she happily accepted the challenge and meet those challenges alongside her other team members.

Approved by elected official or department head on the 28th day of Sept, 2023



Signature of Elected Official
or Department Head

Greg Willis
Printed Name