

## Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Carla Jamal  
First Name Middle Initial Last Name

Honoree's Job Title: Lead Clerk

Department: County Clerk Land Records and Vital Statistics

Years of Service with the County: 12

Why the Honoree is receiving a GEM Award including dates:

When the Vital Statistics Lead Clerk accepted another job offer, the department was left with two vacant supervisor positions. Carla stepped in the role as the vitals supervisor while continuing to stay current with her own duties. She has taken on significantly more responsibilities and staff without complaint. Although Carla was familiar with vitals, her experience has been in land records. Carla quickly learned the rules and regulations that govern vital statistics records and offers guidance and support to the clerks outside of her own direct reports. Carla has established good relationships with staff of the Department of State Health Services and the Bureau of Vital Statistics and readily seeks their guidance when needed.

Carla often stays after hours to ensure the day's work is completed properly and the office maintains sufficient resources. She has excelled in her leadership of the entire front counter and public assistance staff. Carla is a very valuable member of this organization and has earned the Honor of receiving a GEM Award.

Approved by elected official or department head on the 20th day of March, 20 23



Signature of Elected Official  
Or Department Head

Stacey Kemp, County Clerk  
Printed Name