

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Ashley _____
First Name _____ Middle Initial _____ Last Name _____
Vest

Honoree's Job Title: Deputy Clerk II _____

Department: County Clerk Indexing _____

Years of Service with the County: 9 years _____

Why the Honoree is receiving a GEM Award including dates:

Ashley is an integral member of our 7 person indexing team in the County Clerk's Land Department. At the end of December 2019 this unit had a 14 year experienced indexer retire and in April 2020 a second experienced indexer left. Our recordings have increased approximately 25% from FY2019. With her unit short-staffed and a large backlog of work, Ashley has proven to be a top producer indexing and verifying 35% of the documents. She is also backing up her supervisor by completing the resolution in data entry (documents where the indexer and verifier do not match). This enables our office to complete and export the data to our customers. Ashley is also cross-trained to process our e-recording documents and she is willing to help out in any area where we need an extra hand.

For these reasons I believe Ashley deserves the GEM Award. Thank you Ashley for all of your hard work. We could not do this without you!

Approved by elected official or department head on the 23rd day of Sept ,20 20



Signature of Elected Official
Or Department Head

Stacey Kemp, County Clerk
Printed Name