

Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Anna Belle Darland

Honoree's Job Title: Receptionist

Department: Collin County

Years of Service with the County: 16+

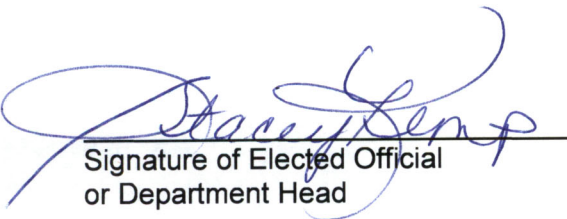
Why the Honoree is receiving a GEM Award including dates: Anna Belle assisted the Vital Statistics Department in completing a 3 ½ year project.

Anna Belle is the receptionist for the County Clerk. In addition to answering an average of 5,000 phone calls and processing 2,000 pieces of mail per month, Anna Belle is always more than willing to assist other departments in any way she can. Approximately 3 ½ years ago our Vital Statistics Department started a verification project. Hundreds of thousands of marriage licenses dating from 2004 back to the 1940s, and birth and death certificates dating from 2004 back to the 1960s were pulled from our Records Department. Clerks then went into the County Clerk's birth, death and marriage indexes to ensure that all information had been entered correctly and that a good image of each document was available. If an error was found, the document was set aside, the correction was made and then verified again.

While a few clerks worked on this project over the years, Anna Belle did the majority of the work, a task that required painstaking attention to detail.

Because of her hard work on the verification project and her willingness to help her co-workers in any way she can, I would like to nominate Anna Belle Darland for the GEM award.

Approved by elected official or department head on the 7th day of July, 2016


Signature of Elected Official
or Department Head

Stacey Kemp, Collin County Clerk
Printed Name