

# Collin County Going the **Extra Mile (GEM)** Recognition Form

Honoree's Name: David Moore

Honoree's Job Title: Court Officer

Department: County Court at Law Number One

Years of Service with the County: 23

Why the Honoree is receiving a GEM Award including dates:

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Due to the COVID-19 disruptions to operations my court officer has gone above and beyond what is regularly expected of him and his position. When the initial shut-down occurred my court officer moved quickly to re-set court dates and notify defendants and their attorneys. He worked vigilantly to make sure no one fell between the cracks and ended up with a warrant and put into the jail. With the ever-changing Supreme Court orders, my court officer has continually set and re-set cases and remailed notice letters to attorneys and defendants. He is constantly reaching out through telephone calls, email and written correspondence to keep defendants out of the jail, but still accountable to the courts.

He helped develop and implemented a new check-in procedure in the courtroom to keep all parties safe while still allowing court business to continue. He is the daily, in person face of Court One even when the court and the rest of the staff work remotely.

Officer Moore addressed every challenge that arose during the COVID-19 emergency while maintaining his own workload. For these reasons I think he deserves the GEM Award.

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Approved by elected official or department head on the 25 day of September, 2020.

Corinne A. Mason

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Signature of Elected Official  
or Department Head

Corinne A. Mason

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Printed Name