

Collin County

Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Lori Belyus

Honoree's Job Title: Court Coordinator

Department: 429th District Court

Years of Service with the County: 10.5

Why the Honoree is receiving a GEM Award including dates:

Lori has created a binder for the other members of the 429th staff with detailed instructions for many of the processes and procedures she follows each day. The binder includes instructions for such things as maintaining a dismissal docket, docket preparation, jury trial tasks, notes for e-filing, and instructions for running a quarterly audit. Most recently in 2023, she added instructions on how to run a different form of weekly audit. That is a process she created when it was discovered that some of our family cases that were re-opened for modifications were not getting flagged properly for court staff review and therefore not getting set for hearing or trial in a timely manner.

These binders were created for both the Bailiff and Court Reporter so that everyone on staff can back-up their team members to make sure our Court continues to run as efficiently as possible. This is just another illustration of how Lori empowers the 429th to accomplish our goals in an effective way.

Approved by elected official or department head on the 29 day of September, 2023


Signature of Elected Official
or Department Head

Judge Jill Renfro Willis
Printed Name