



PASSPORT FAIR

Hosted by the Office of the District Clerk

Saturday, November 8, 2025

8:00 AM – 12:00 PM



Mike Gould
District Clerk

FEE SCHEDULE

******2 SEPARATE PAYMENTS ARE REQUIRED******

Payable to the US DEPARTMENT OF STATE

MUST be check or money order. NO temporary checks allowed.

AGE:	16 & older	Under 16
BOOK	\$130	\$100
CARD	\$30	\$15
BOOK & CARD	\$160	\$115

Optional Expedited Services

(Offered By the US Dept of State - can be combined with fees above)

US DEPARTMENT Processing Fee	\$60
US DEPARTMENT Overnight Mailing Fee	\$22.05

Payable to the District Clerk

Can be cash, check, money order or credit card.

Each Application	\$35
Picture	\$16

Evidence of Citizenship:

- Original/Certified Birth Certificate (long form), US Naturalization or Citizenship

Photo Identification:

- Valid Driver's License
- Undamaged US Passport or
- Government/Military Issued Photo ID
- Second ID required if current ID is from out of state or it was issued less than 6 months ago.

Photograph of Applicant

- In color with a white background, 2'x2' inches in size.
- Photos will be taken on site for \$16.

Minors:

- Under the age of 16 are required to be accompanied by both parents or one parent with a signed, notarized DS-3053 or a signed DS-5525 depending on the circumstances.
- 16 to 17 years old require only one parent to be present during the time of processing.

Open to the Public
Walk-Ins Welcome

The Collin County Clerk's Office at 2300 Bloomdale Rd. will be open for birth certificates, marriage licenses and other vital documents.

Collin County Courthouse
2100 Bloomdale Road, McKinney, TX 75071