

FUNDING CYCLE

Grant Cycle: The **FY 2025** (October 2024 – September 2025) Collin County Historical Commission Grant Funding Program review process will follow this calendar.

Saturday, August 10, 2024	Public notice of grant funding opportunities: Applications are available at the County Coalition Meeting and on CCHC webpage.
Monday, August 26	Orientation Meeting. Attendance is Mandatory. Aug. 26, 2024 from 7-9 pm Heard-Craig Carriage House 205 W. Hunt, McKinney, TX
Monday, August 26 - Friday, September 20	Applications accepted. Applications sent by email only with subject line "Grant Application." Email documents to: CCHC@co.collin.tx.us
Friday, September 20	Grant Application Deadline is 4:00 p.m. -- NO EXCEPTIONS --
Monday, September 23 - Wednesday, October 23	Applications are forwarded to Collin County Historical Commission Grant Funding Standing Committee members. Members study grant requests and contact applicants if additional information is required.
Wednesday, October 30	The Collin County Historical Commission Grant Funding Standing Committee will make initial recommendations to the Collin County Historical Commission at the regular monthly meeting. The Historical Commission will vote on final recommendations to submit to the Commissioners Court. All meetings are open to the general public.
November	Historical Commission recommendations regarding funding will be placed on one of the May agendas of the Collin County Commissioners Court for approval. The applicant will be notified of the court's action.
December - January	Approved Applications will receive Funding Agreement through DocuSign to complete and return as soon as possible. Funding Agreements will be placed on one of the June/July agendas of the Collin County Commissioners Court for final approval and execution. All Agreements will be signed by the County Judge and returned to the County liaison. Funding is then processed.
February	The grantee must follow county procurement and spending procedures in the use of the grant funds. Funding period will extend from <u>February 1, 2025 to January 31, 2026.</u>