



# COLLIN COUNTY LEP C

## LOCAL EMERGENCY PLANNING COMMITTEE MEETING MINUTES

June 1, 2017 at 1:00 p.m.  
Collin County Sheriff's Office  
4300 Community Avenue, McKinney, Texas 75071

1. Call to order
  - o The meeting was called to order at 1:07 p.m. by Chairman Derek Borg
2. Approve minutes from March 2, 2017 meeting
  - o John Hebert made a motion to approve the minutes
  - o William Fell seconded the motion
  - o The motion to approve the minutes from the March 2, 2017 meeting passed unanimously
3. Review/approve membership applications:  
Danny Ballenger, Ray Byars
  - o Danny Ballenger introduced himself; Ray Byars was unable to attend the meeting
  - o Jim McCrone made a motion to approved the membership applications
  - o William Fell seconded the motion
  - o The motion to approve the membership applications passed unanimously
4. Table top exercise: Operation Release
  - o Jim McCrone presented the table top exercise
  - o This scenario is based on an actual incident in Harris County
  - o Are we prepared to map the plume from the chemical release and possibly close highways and issue a shelter-in-place?
  - o Plan for shifts in the wind
  - o The emergency response guide (ERG) outlines chemical reactions and appropriate responses
  - o First responders need this information to keep themselves and the public safe
  - o Local jurisdictions will be stressed and there would be a need to engage the county Fire Marshal and Emergency Management Coordinator
  - o The Incident Command should be present to coordinate efforts
  - o Media helicopters will be videoing and reporting
  - o The public information officer can help distribute information to the public as quickly as possible through the media



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- Possible contamination could occur due to run-off
- NTMWD serves area cities and water conservation may be necessary
- Will businesses, shopping districts, vehicles and homes turn off their air conditioning during a chemical release?
- Planning with local and regional jurisdictions is important
- How should the LEPC reach out to fire chiefs, local establishments, civic organizations and the community in general?
- There was discussion of the public response to emergency sirens and if people know to monitor the situation for alerts through the media
- The hospitals need early notification to prepare for a contamination area before people are brought in for treatment
- Princeton gives people the option of signing up for a code red notification when establishing their water accounts

5. After action review

- This discussion will be continued as a future item on an agenda

6. Topics and suggestions for next quarterly meeting , place and time TBD

- What can the LEPC do to make a difference in the community and streamline the dispatch of information to appropriate parties?
- The LEPC needs to take opportunities to meet with fire chiefs, rotary clubs and various organizations
- The next meeting may be in the City of Allen
- There is a possibility of future bi-monthly meetings and forming sub-committees

7. Adjourn

- The meeting adjourned at 2:35 p.m.

Meeting attendees: Derek Borg, Jim McCrone, Will Allen, Jason Browning, Matt Jones, Russell Hill, Brian Martin, John Hebert, Jawaid Asghar, Eric Utpadel, Jean May, Barry Bradford, Nick Sloan, Randall Gurney, Danny Ballenger, Yolanda Scott, William Fell, Jason Benton, Michael Sullivan, Debbie Wilson