



COLLIN COUNTY LEPC

LOCAL EMERGENCY PLANNING COMMITTEE MEETING MINUTES

March 2, 2017 at 1:00 p.m.

**Baylor Scott & White Medical Center in McKinney
5252 W. University, McKinney, TX 75071**

1. Call to order
 - Jim McCrone called the meeting to order at 1:00 p.m.
2. Approve minutes from December 1, 2016 meeting
 - Mike Sullivan made a motion to approve the minutes
 - Matt Jones seconded the motion
 - The motion to approve the minutes from the December 1, 2016 meeting passed unanimously
3. Review/approve membership applications
 - There were no membership applications to review or approve
4. Emergency Department tour and presentation by Baylor Scott & White
 - The emergency management team spoke on topics related to care and safety at the hospital. These included an environment of care, fire safety, utilities, hazardous materials, security and emergency management. They have created a hospital emergency response team (HERT) composed of medical and hospital staff to help with local disasters. Brian Lauer said that this Baylor hospital will soon be designated as a trauma center.
 - Their team oversees emergency management for over 48 hospitals with 48,137 employees. Their team conducts two exercises annually at each hospital unless they have an annual event. This includes training for employees on responses to incidents. A hazard vulnerability analysis is conducted for the various hospitals based on location.
 - The hospital emergency code system will soon be going to “plain language” instead of using codes. The coding system is based on colors without any detail in plain language. The new system will allow everyone to understand the type of emergency situation so they can respond in the appropriate manner.
5. Discussion of strategies to strengthen LEPC
 - Jim McCrone asked how the hospital received emergency alerts, such as a chemical release. Brian Lauer said they use a monitored scanner at the hospital. He said they have the ability to shut off outside air and recirculate the air inside the building. There was discussion about concerns of hazardous chemicals traveling along Highway 380.



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- Nick Sloan told the committee that, if someone is transported by EMS to their hospital, they must take them. He said they are developing a policy to go on a “closed” type status and have the ability to divert to other hospitals by communication through the emergency system.
 - Jim McCrone said the PHEP committee is in place and wants to bring health care issued to the LEPC.
6. Discussion of EPRCA & SARA Title III - Tier II submissions
- The ultimate goal of these submissions is to help the community be aware of hazardous materials in the area and allow responding agencies access to this information.
 - The Fire Marshal’s Office receives the Tier II reports and disperses them as needed through requests for information.
 - The LEPC needs to reach out to non-reporters in order to bring them into compliance.
 - The LEPC is charged with communicating appropriate responses to the public.
7. Discussion of emergency response plan
- Jim McCrone gave a presentation on the role of the LEPC in emergency preparedness followed by a group discussion.
 - The value of table top exercises in determining knowledge of appropriate emergency responses was discussed.
 - Texas is coming online with the national model for hazardous material and oil spills.
 - The four largest cities in Collin County have approved emergency response plans through their city.
 - Members discussed requesting that TXDOT do a study of hazmat materials on the roads.
 - The response to the threat of active shooters in malls and theaters needs to be addressed. This could be approached as training employees to respond to these emergency situations.
 - LEPC meetings will soon be held on a bi-monthly basis.
 - There is a need to convey to supervisors the value and purpose of these meetings and the importance of sharing the common goal of LEPC with industries.
8. Topics and suggestions for next quarterly meeting
- The next meeting will be a table top exercise to be held on Thursday, June 1, 2017 at 1:00 p.m. at the Collin County Sheriff’s Office. There will be a request for RSVP’s for this meeting.
9. Adjourn
- The motion was made and seconded to adjourn. Meeting was adjourned at 2:03 p.m.

Meeting attendees: Jim McCrone, Kelsey Van Horn, Matthew Jones, Debbie Wilson, Rob Monaghan, Jason Lane, Brian Lauer, Nick Sloan, Mark Mitchell, Alethia Carmans, Kendall Holland, Craig Newsom, Michael Smith, John Hebert, Muriel Marshall, Kim Morris, Cory Sockwell, Russell Hill, Mike Sullivan