



COLLIN COUNTY LEPC

LOCAL EMERGENCY PLANNING COMMITTEE MEETING MINUTES

**Friday, December 7, 2018 at 10:00 a.m.
Princeton Public Works Facility
255 East Monte Carlo Dr. Princeton Texas 75407**

1. Call to order
 - Meeting called to order at 10:04 a.m.
2. Approve minutes from September 6, 2018 meeting
 - Motion to approve – Lance Gant, 2nd Monica Love, all in favor
3. Review/approve membership applications
 - Larry E Summage Jr. – Celina FD
 - Motion to accept – Debbie Buccino, 2nd Monica Love
4. Discussing regarding possible formation of a Community Outreach Committee
 - Community Outreach mission statement – to develop and implement materials and activities to communicate the role of LEPC
 - 6 core goals
 - Develop/approve a press release that explains, when, why & how citizens should respond to a shelter-in-place & evacuation, resulting from a hazardous materials release
 - Identify opportunities to participate in local safety fairs-can be staffed by LEPC members to inform citizens about shelter-in-place & evacuation
 - Approve a brochure explaining public safety messages for hazardous materials
 - Assess LEPC website and recommend improvements
 - Initiate programs to improve public understanding & awareness of LEPC roles and messages for public safety, ie. Shelter-in-place, evacuations, etc.
 - Pursue opportunities for funding: grants, local business partnerships, etc.
 - Motion to approve committee; motion by Kelley Stone, 2nd Mike Sullivan
 - Lance Gant presented a copy of Deer Park LEPC brochure as example, Tom Harvey to work on producing a brochure for Collin County LEPC
 - Larry Summage to check with UNT for intern for committee
 - Jason Browning to create job description and duties for intern



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5. Committee Reports

- a. Compliance – Jason Browning waiting to hear back from Zack Johnson/TCEQ – he has a couple of target locations to check on and then move on throughout the county to check other locations they may be non-complaint in filing Tier II reports
- b. Training – none available
- c. Membership – member attendance information provided to chairperson, remove members that have not attended in last two years

6. Topics and suggestions for next quarterly meeting which will be held March 7, 2019 place/time TBD

- Possible presentation /video from Tommy Mapp, Princeton Public Works Director
- Vote on Committee Leader for Community Outreach
- Check with Collin County Elections Department to see if conference room available for March 7, 2019 meeting at 10:00 a.m.

7. Motion to Adjourn 10:50 a.m., motion acknowledged by David Leonard; 2nd Jason Browning

Meeting attendees: Larry E Summage Jr., Kelley Stone, Dawn Redwine, Monica Love, David Leonard, Lance Gant, Michael Sullivan, Derek Borg, Debbie Buccino, Dr. Muriel Marshall, Jason Browning, Tommy Mapp, Tom Harvey