

**CITY OF LAVON, TEXAS**  
**ORDINANCE NO. 2025-08-04**

Calling General Election – Nov. 4, 2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS  
CALLING A GENERAL ELECTION TO BE HELD JOINTLY WITH OTHER  
POLITICAL SUBDIVISIONS DESIGNATED BY THE COUNTY ELECTIONS  
ADMINISTRATOR AND ADMINISTERED BY THE COUNTY ELECTIONS  
ADMINISTRATOR ON TUESDAY, NOVEMBER 4, 2025, FOR THE PURPOSE OF  
ELECTING THE MAYOR AND TWO (2) COUNCIL MEMBERS, ONE (1) FOR  
PLACE 2, ONE (1) FOR PLACE 4 FOR TWO (2) YEAR TERMS EACH FOR SAID  
CITY RESPECTIVELY; PROVIDING FOR THE CONDUCT AND GIVING  
NOTICE OF THE ELECTION; PROVIDING AN EFFECTIVE DATE; AND  
ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT.**

**WHEREAS**, the City of Lavon, Texas (“City”) is a Home Rule municipality of the State of Texas;  
and

**WHEREAS**, Chapter 2 of the City of Lavon Home Rule Charter provides a term of two years for  
elected officials of the City and that elections will be held annually on an authorized uniform election date;  
and

**WHEREAS**, Chapter 41 of the Texas Election Code provides that the first Tuesday after the first  
Monday in November, being November 4, 2025, is an authorized uniform election date for municipal elections;  
and

**WHEREAS**, the Texas Election Code requires that the governing body of the City is responsible for  
ordering the general and special election of elected officials of the City; and

**WHEREAS**, by this Ordinance, it is the intention of the City Council to call for said election to be  
held on said date and establish and set forth procedures for conducting said election.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
LAVON, TEXAS:**

**Section 1. Findings.** That the recitals set forth in the WHEREAS clauses of this Ordinance are true and correct, constitute findings and determinations by the City Council acting in its legislative capacity and are incorporated herein.

**Section 2. General Election Ordered.** That a General Election is hereby ordered to be held jointly with other jurisdictions as possible in and throughout the City on Tuesday, November 4, 2025, for the purpose of electing the Mayor and two (2) Council Members, one (1) for Place 2 and one (1) for Place 4 for two (2) year terms each and that notice be provided in accordance with the Code.

**Section 3. Application for a Place on the General Election Ballot.** That in accordance with Section 143.007 of the Code, any eligible and qualified person may have his/her name printed upon the official ballot as a candidate for the offices herein before set forth by filing his/her sworn application with the City Secretary not earlier than 8:00 am, July 19, 2025 and not later than 5:00 pm, August 18, 2025. Each such application shall be on a form as prescribed by Section 141.031 of the Code. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary as provided by in Section 11.05 of the Charter. Notice of the time and place for such drawing shall be given in accordance with the Election Code.

**Section 4. Voting System; Ballots.** That in all respects said election shall be conducted in accordance with the Texas Election Code. DS200 ballot scanners shall be used in this Election for early voting by personal appearance and Election Day voting to scan the BOD (Ballot on Demand) had-marked paper ballots. Optical-scan ballots shall be used for early voting by mail. The ballots shall be prepared in accordance with the applicable provisions of V.T.C.A. Election Code.

**Section 5. Election Administration.** That the City agrees to conduct a joint election with the political subdivisions designated by the County Elections Officer and the election will be conducted by the County pursuant to the terms of the election contract between the City and the County, with Election Day polling location(s) and times for the voters in the City to be determined by the County, along with all early voting matters, in accordance with the laws of the State of Texas.

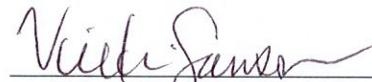
**Section 6. Precincts and Polling Places.** That the City shall be a single election precinct and the main polling place on Election Day shall be Lavon City Hall, 120 School Road, Lavon, Texas. Additional polling places may be designated by the Elections Administrator which conform to the Election Agreement and the Texas Election Code.

**Section 7. Early Voting.** That Early Voting shall begin on October 20, 2025. The main polling place for conducting early voting by personal appearance is 120 School Road, Lavon, Texas and the address for early voting by mail, for said election only is Collin County Early Voting Clerk, Collin County Elections Administration Office, 2010 Redbud Blvd., Suite 102, McKinney, Texas 75069; Facsimile: (972) 547-1914; E-mail: [election@collincountytx.gov](mailto:election@collincountytx.gov) . Additional polling places may be designated by the Elections Administrator which conform to the Election Agreement and the Texas Election Code and that the early voting ballots shall be canvassed by the Early Voting Ballot Board, which shall be appointed and designated in accordance with the provisions of the Election Agreement.

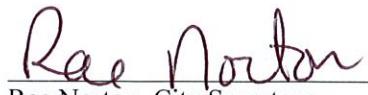
**Section 8. Persons Qualified to Vote.** That all resident qualified electors of said City shall be permitted to vote in said election.

**Section 9. Effective Date.** That this Ordinance shall become effective immediately upon its passage.

**DULY PASSED and APPROVED** by the City Council of the City of Lavon, Texas, on the 5<sup>th</sup> day of August 2025.

  
\_\_\_\_\_  
Vicki Sanson, Mayor

ATTEST:

  
\_\_\_\_\_  
Rae Norton, City Secretary



**November 4, 2025 General and Special Election- Early Voting Dates and Hours**

Sunday (Domingo)	Monday (Lunes)	Tuesday (Martes)	Wednesday (Miércoles)	Thursday (Jueves)	Friday (Viernes)	Saturday (Sábado)
<b>October 19</b> <b>No Voting</b> <i>(19 de octubre)</i> <i>(Sin votar)</i>	<b>October 20</b> <b>No Voting</b> <i>(20 de octubre)</i> <i>(Votación adelantada)</i>  <b>8 am – 5 pm</b>	<b>October 21</b> <b>Early Voting</b> <i>(21 de octubre)</i> <i>(Votación adelantada)</i>  <b>8 am – 5 pm</b>	<b>October 22</b> <b>Early Voting</b> <i>(22 de octubre)</i> <i>(Votación adelantada)</i>  <b>8 am – 5 pm</b>	<b>October 23</b> <b>Early Voting</b> <i>(23 de octubre)</i> <i>(Votación adelantada)</i>  <b>8 am – 5 pm</b>	<b>October 24</b> <b>Early Voting</b> <i>(24 de octubre)</i> <i>(Votación adelantada)</i>  <b>8 am – 5 pm</b>	<b>October 25</b> <b>Early Voting</b> <i>(25 de octubre)</i> <i>(Votación adelantada)</i>  <b>7 am – 7 pm</b>
<b>October 26</b> <b>Early Voting</b> <i>(26 de octubre)</i> <i>(Votación adelantada)</i>  <b>11 am – 5 pm</b>	<b>October 27</b> <b>Early Voting</b> <i>(27 de octubre)</i> <i>(Votación adelantada)</i>  <b>7am - 7pm</b>	<b>October 28</b> <b>Early Voting</b> <i>(28 de octubre)</i> <i>(Votación adelantada)</i>  <b>7am - 7pm</b>	<b>October 29</b> <b>Early Voting</b> <i>(29 de octubre)</i> <i>(Votación adelantada)</i>  <b>7am - 7pm</b>	<b>October 30</b> <b>Early Voting</b> <i>(30 de octubre)</i> <i>(Votación adelantada)</i>  <b>7am - 7pm</b>	<b>October 31</b> <b>Early Voting</b> <i>(31 de octubre)</i> <i>(Votación adelantada)</i>  <b>7am - 7pm</b>	<b>November 1</b> <b>No Voting</b> <i>(1 de noviembre)</i> <i>(Sin votar)</i>
<b>November 2</b> <b>No Voting</b> <i>(2 de noviembre)</i> <i>(Sin votar)</i>	<b>November 3</b> <b>No Voting</b> <i>(3 de noviembre)</i> <i>(Sin votar)</i>	<b>November 4</b> <b>Election Day</b> <i>(4 de noviembre)</i> <i>(Día de las elecciones)</i>  <b>7am - 7pm</b>				

## **NOTICE OF DEADLINE TO FILE APPLICATIONS FOR PLACE ON THE BALLOT**

*(AVISO DE FECHA LIMITE PARA PRESENTAR SOLICITUDES PARA  
UN LUGAR EN LA BOLETA)*

Notice is hereby given that applications for a place on the CITY OF LAVON, November 4, 2025, Regular ballot for the election of Mayor, Place 2, and Place 4 City Council Member may be filed during the following times:

*(Se da aviso por la presente que las solicitudes para un lugar en la boleta de la Noviembre 4, 2025 Elección Regular para la elección de Alcalde, Plaza 2 y Plaza 4 Ayuntamiento Ciudad de Lavon, Texas se pueden presentar durante el siguiente horario:)*

### **REGULAR GENERAL ELECTION Filing Dates and Times:**

*(Fechas y Horario para Entregar Solicituds)*

Start Date: July 19, 2025

*(Fecha Inicio: 19 de Julio de 2025)*

End Date: August 18, 2025

*(Fecha Límite: 18 de Agosto de 2025)*

Office Hours: 8:00 a.m. to 5:00 p.m. Monday - Friday

*(Horario de la Oficina 8:00 a.m. hasta 5:00 p.m. lunes hasta que viernes)*

Physical address for filing applications in person for place on the ballot:

*(Dirección a fisica para presentar las solicitudes en persona para un lugar en la boleta):*

Lavon City Hall, 120 School Rd., Lavon, TX 75166

*(Ciudad de Lavon, 120 Escuela Rd., Lavon, TX 75166)*

Address to mail applications for place on the ballot (if filing by mail):

*(Dirección a donde enviar las solicitudes para un lugar en la bolenta (en caso de presentar por correo))*

City of Lavon – Elections

PO Box 340

Lavon, TX 75166

Address to email applications for place on the ballot (if filing by email): [cityhall@lavontx.gov](mailto:cityhall@lavontx.gov)

*(Dirección para enviar la solicitud por correo electrónico para su lugar en la boleta (si se presenta por correo electrónico))*

Rae Norton

Filing Officer (Nombre en letra de molde del Oficial de Archivos)

---

Date Posted Online (Fecha archivada)

---

Date Posted at City Hall (Fecha archivada)