



STACEY KEMP, COUNTY CLERK

2300 Bloomdale Road, Suite 2106, McKinney, Texas 75071
 900 East Park Blvd., Suite 140-A, Plano, Texas 75074

VITAL STATISTICS FEES (EFFECTIVE 1/1/2024)

OFFICE HOURS: McKinney 8:00AM to 4:00PM - MONDAY – FRIDAY
 Plano 8:00AM to 4:00PM - MONDAY – FRIDAY

Phone: McKinney 972-548-4185
 Plano: 972-881-3025/3029
 Email: ctyclerks@collincountytx.gov

SERVICE	FEE
Unincorporated Assumed Name signed in County Clerk's Office	\$18.50
Unincorporated Assumed Name signed in front of a Notary Public	\$13.50
For Each Additional Signer	\$1.00
Effective 09-01-2019, Incorporated Assumed Names are no longer required to be filed with the County Clerk	
Incorporated Assumed Name signed in County Clerk's Office	\$19.50
Incorporated Assumed Name signed in front of a Notary Public	\$14.50
For Each Additional Signer	\$1.00
Abandonment signed in County Clerk's Office	\$18.50
Abandonment signed in front of a Notary Public	\$13.50
Certified Copy of an Assumed Name	\$6.00
Birth Certificate	\$23.00
Death Certificate	\$21.00
Each additional Death certified copy when ordered at the same time	\$4.00
Marriage License without Premarital certificate (No checks accepted)	\$80.00
Marriage License with Premarital certificate (No checks accepted)	\$20.00
Informal Marriage Declaration (No checks accepted)	\$36.00
Certified Copy of Marriage License	\$6.00
Duplicate Marriage License	\$30.00
Alcohol Beverage Fees	Contact Office
Military Discharges (DD214)	NO FEE
Notice of Trustee Sale	\$2.00
Cattle Brands	\$25.00
Additional Brand/Earmark/Tattoo on same animal	\$25.00

MAIL DOCUMENTS TO:

STACEY KEMP, COUNTY CLERK
 2300 BLOOMDALE ROAD, SUITE 2106
 MCKINNEY, TEXAS 75071

Make checks payable to: COLLIN COUNTY CLERK

All checks must include a pre-printed name, full address, routing number, account number and check number. Any check received without this pre-printed information will be rejected. Checks older than 90 days will not be accepted.

Refunds of ten dollars (\$10.00) or less will be issued upon written request.

All checks must clear bank before a refund will be issued.

NOTE: A convenience fee of a minimum of \$1.00, will be applied to all credit and debit card transactions.