STACEY KEMP, COUNTY CLERK
2100 Bloomdale Road, Suite 12360-12352, McKinney, Texas 75071
Phone: 972.548.6463 Email: probate@collincountytx.gov
Office Hours: 8:00 a.m. to 4:30 p.m. - Monday – Friday

COUNTY CLERK PROBATE/MENTAL HEALTH FEE SCHEDULE

(Effective January 1, 2022)

Probate Fee Schedule

Application for Probate of Will and Issuance of LettersTestamentary **$393.00**

Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Application for Probate of Will as Muniment of Title **$393.00**

Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Application for Appointment of Independent/Dependent Administrator **$393.00**

Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Application for Appointment of Temporary Administrator **$393.00**

Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Small Estate Affidavit **$393.00**
Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Application for Appointment of Independent Administrator without Will and Determination of Heirship **$476.00**
Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
Service of Process/Constable/Citation by Publication
State Consolidated Fee

Application for Determination of Heirship **$476.00**

Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
Service of Process/Constable/Citation by Publication
State Consolidated Fee

Application for Appointment of Guardian **$393.00**
(Does not include fees for personal service of citation to wards age 12 and over)

Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Probate Adverse Action **$120.00**
Clerk of the Court Account
County Records Management and Preservation Account
Court-Initiated Guardianship Fund
Public Probate Administrator Fund
State Consolidated Fee

Creation/Modification of Trust **$393.00**
Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Foreign Will, Issuance of Letters Testamentary **$393.00**
Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
Sheriff's Fee Posting of Notice
Posted Citation/Issuing Writs Clerk's Fee
State Consolidated Fee

Foreign Will **(for recording only)** **$360.00**
Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
State Consolidated Fee

Application for Sale of Minor's Property by a Parent Without Guardianship **$360.00**
Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
State Consolidated Fee

Payment of Claims without Guardianship	**$360.00**

Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund
Judicial Education and Support Fund
Public Probate Administrator Fund
State Consolidated Fee

Probate Miscellaneous Fee Schedule

Abstract of Judgment	$ 8.00
Administering Oath or Affirmation with Certificate & Seal (*Statutory Judge's Fee*)	$ 2.00
Administer Oath/Affirm without Certificate & Seal	$ 0.25
Annual or Final Account of Estate, Filing Fee **(Plus additional $2.00 for Order and additional $29.00 for Citation on Final Accounts.)**	$ 25.00
Annual or Final Report, Guardian of a Person **(Plus additional $2.00 for Order.)**	$ 10.00
Filing application for sale of real or personal property **(Plus additional $2.00 for Order and additional $29.00 for Citation.)**	$ 30.00
Approval & Confirmation of Sale (*Statutory Judge's Fee*)	$ 2.00
Attorney Ad Litem Fee	Set by Judge
Approval & Recording Bond	$ 5.00
Clerk's Certification Fee per document **(Plus additional $1.00 per page.)**	$ 5.00
Non-Certified Copy Fee	$ 1.00
Claim Against Estate	$ 10.00
Search Fee	$ 5.00
Continuance Fee	$ 0.10
Courthouse Security Fee (Not Original Filing)	$ 1.00
Decree Approving or Setting Aside Report (*Statutory Judge's Fee*)	$ 2.00
Decree of Partition & Distribution (*Statutory Judge's Fee*)	$ 2.00
Decree Refusing Order of Sale or Confirmation of sale	$ 2.00
Approval & Confirmation of Sale (*Statutory Judge's Fee*)	$ 2.00
Decree Removing Executor, Administrator or Guardian (*Statutory Judge's Fee*)	$ 1.00
Fax Transmittal Fee	$ 1.50
Fee for other document filed in pending Probate Action after the filing of an order or 120 days after initial filing, if more than 25 pages	$ 25.00
Fiat or Certificate (*Statutory Judge's Fee*)	$ 2.00
Granting Letters Testamentary, Letters of Administration & Letters of Guardianship, Abstract Judgment Issuance fee. (*Statutory Judge's Fee*)	$ 2.00
Issuance fee for Letters Testamentary, Letters of Administration & letters of Guardianship **(Plus additional charge for Certified Copy of Order attached to Guardianship Letters.)**	$ 2.00
Filing an inventory and appraisement **(Plus additional $2.00 for Judges Order.)** **After the 90th day after the personal representative has qualified to serve or if the court grants an extension after the date of the extended deadline.**	$ 25.00
Issuing each additional set of an original and one copy	$ 8.00
Issuing Original Document and one copy	$ 8.00

Mail Service of Process/Sheriff's Office	$ 75.00
Oath Administering Fee	$ 2.00
Order of Sale (*Statutory Judge's Fee*)	$ 2.00
Order for which another fee is not prescribed (*Statutory Judge's Fee*)	$ 2.00
Safekeeping of Will	$ 5.00
Returned Check Fee (*Collected by Bookkeeping Dept.*)	$ 30.00
Delayed Registration of Death	$ 1.00
Deposit of Will	$ 5.00
Sheriff - Citation in Probate/Posting	$ 25.00
Service of Process - Citation by Publication/Constable	$ 75.00
Service of Process - Subpoena/Constable	$ 75.00
Service of Process - Writ of Attachment/Constable	$175.00
Service of Process - Writ of Injunction/Temporary Restraining Order/ Constable	$175.00
Probate Dump Fee	$150.00
Security Deposit - Probable Cost of Hearing	Set by Judge
Exemplification or Authenticated **(Plus 1.00 per page.)**	$ 12.00
Civil -Certified Mail	$ 20.00
Electronic Copies-Non-Certified Pages 1-10	$ 1.00
Electronic Copies-Non-Certified Pages 11+	$ 0.10

Mental Health Fee Schedule **$435.00**

Appellate Judicial System Fund
Court Facility Fee Fund
Clerk of the Court Account
Records Management & Preservation Fund
Court Reporter Service Fund
County Law Library Fund
Courthouse Security Fund
Language Access Fund
County Jury Fund
County Dispute Resolution Fund
Court-Initiated Guardianship Fund Judicial
Education and Support Fund
Public Probate Administrator Fund
State Consolidated Fee
Sheriff's Service Fee

Mental Health Miscellaneous Fee Schedule

Mental Health - Attorney's Fees - Statutory Probate Court	Actual Cost
Mental Health - Compensation for Court Appointed Attorneys, Interpreters, Physicians, Masters - Statutory Probate Court	Set by Judge
Mental Health - Expert Witness Testimony Fee - Statutory Probate Court	Expenses approved by Judge
Mental Health - Judges Expenses Fee for Hearing in Location Other than County Courthouse - Statutory Probate Court	Reasonable & Necessary expenses as certified
Mental Health - Patient Transportation Fee - Statutory Probate Fee	Actual Cost
Mental Health - Physician Examination Fees - Statutory Probate Court	Actual Cost
Mental Health -Transportation Fee; Between Counties - Statutory Probate Court	Not to exceed reasonable cost of
Mental Health-Transportation Fee; Within Same County Statutory Probate Court	transportation Not to exceed $50.00
Mental Health Background Check for License to Carry a Concealed Weapon	$ 2.00
Commitment or Release Fee	$ 5.00
Clerk's Certification Fee per document **(Plus additional $1.00 per page.)**	$ 5.00
Non-Certified Copy Fee (per page)	$ 1.00
Fax Transmittal Fee	$ 1.50
Clerk's Copy Fee **(Copies only released by order of the Court, 571.015 H&S.)**	$ 1.00
Search Fee **(Information only released by order of the Court, 571.015 H&S.)**	$ 5.00