



COLLIN COUNTY

Stacey Kemp, County Clerk
County Court at Law Clerks
2100 Bloomdale Road, Suite 12165
McKinney, Texas 75071
972-548-6420
www.collincountytx.gov
cclclerks@co.collin.tx.us

REQUEST TO RELEASE CRIMINAL CASH BOND

****THIS FORM MUST BE NOTARIZED****

****A RECEIPT MUST BE ENCLOSED FROM THE COLLIN COUNTY SHERIFF'S OFFICE****

I, _____, do hereby authorize the Collin County Clerk to release the
(current recipient name) following bond to:

Please select the option(s) that apply

- ☐ Please mail my cash bond refund to the mailing address indicated below.
- ☐ Please transfer cash bond to County Clerk to pay court obligation.
- ☐ Please transfer cash bond to CSCD/Probation to pay \$ _____ in court ordered obligation.
- ☐ Please make check payable to: _____

Bond number: _____

Dollar amount: \$ _____

Case number, if applicable: _____

Mailing address: _____

Phone number: _____

E-mail address: _____

Notary Signature and

Recipient Signature

Date Stamp:

** This document is required to be notarized to deter fraud and to ensure proper execution.

** An administrative fee of 5%, not to exceed \$50 will be deducted from all criminal cash bonds when they are released. (CCP Art. 17.02; LGC 117.055)

** Cash funds may be refunded to any person in the name of whom a receipt was issued, including the defendant if a receipt was issued to the defendant; or the defendant, if no other person is able to produce a receipt of the funds. (CCP Art. 17.02(1),(2))