



COLLIN COUNTY

Stacey Kemp, County Clerk
County Court at Law Clerks
2100 Bloomdale Road, Suite 12165
McKinney, Texas 75071
972-548-6420
www.collincountytx.gov
ccclerks@co.collin.tx.us

REQUEST TO RELEASE CRIMINAL CASH BOND

****THIS FORM MUST BE NOTARIZED****

****A RECEIPT MUST BE ENCLOSED FROM THE COLLIN COUNTY SHERIFF'S OFFICE****

I, _____, do hereby authorize the Collin County Clerk to release the
(current recipient name) following bond to:

Please select the option(s) that apply

Please mail my cash bond refund to the mailing address indicated below.

Please transfer cash bond to County Clerk to pay court obligation.

Please transfer cash bond to CSCD/Probation to pay \$ _____ in court ordered obligation.

Please make check payable to: _____

Bond number: _____

Dollar amount: \$ _____

Case number, if applicable: _____

Mailing address: _____

Phone number: _____

E-mail address: _____

_____ Notary Signature and

_____ Recipient Signature

_____ Date Stamp:

** This document is required to be notarized to deter fraud and to ensure proper execution.

** An administrative fee of 5%, not to exceed \$50 will be deducted from all criminal cash bonds when they are released. (CCP Art. 17.02; LGC 117.055)

** Cash funds may be refunded to any person in the name of whom a receipt was issued, including the defendant if a receipt was issued to the defendant; or the defendant, if no other person is able to produce a receipt of the funds. (CCP Art. 17.02(1),(2)